



Our mission:

Preparing students for college in an academically challenging, arts integrated environment.

**HFAA BOARD OF DIRECTORS MEETING**

Meeting Date: Tuesday, September 13, 2016  
 Time: 5:30-7:30 p.m.  
 Place: 1<sup>st</sup> Floor, HFAA, Media Center

**AGENDA**

Items	Person Responsible	Action Required
<b>1. CALL TO ORDER</b>		
1.01 Roll Call 1.02 President's Remarks	Susan Gabbard	
<b>2. MINUTES</b>		Motion Second Vote
<b>2.01 Approval of August 14, 2016 Board Meeting Minutes</b>	HL Watson	
<b>3. REPORTS AND PRESENTATIONS -Review, Discussion, Possible Action</b>		
<b>3.01 Open Meeting Act –</b> a. -Handouts and discussion/questions concerning the Open Meeting Act.	<b>Selden Jones</b>	
<b>3.02 Financial Report</b> a- -Recommend approval of August 2016 financials and General Fund P.O.s (# 96-98) b- Recommend approval of 2016-2017 (FY 17) Budget/ Estimate of Needs c- Discuss status of accounting software update	<b>HL Watson</b>	Motion (2) Second Vote
<b>3.03 Superintendent/ Principal's Report</b> -The Principal will provide a general update to the Board on School operations, Recognitions a- Recognition of USA Team Members competing in Unified World Championships in Carrara, Italy b.- Announcement of current Office of Civil Rights compliance request sent by OKCPS to all district authorized Charter Schools.	<b>Barry Schmelzenbach</b>	
<b>3.04 Student Recruitment and Community Development Report</b> a- General update on enrollment, grants, fund drive	<b>Linda Lightner</b>	
<b>3.05 Executive Committee Report</b> a.- Committee name changes and additions	<b>Susan Gabbard</b>	Motion (1) Second Vote
<b>3.06 Board Development Committee Report</b> a- Recommend acceptance of the resignation of PTO President Ginamarie Wright due to change in job responsibilities. b. Recommend approval of new PTO President, Glenda Jensen, as a member of the HFAA Board of Directors. c.- Board Committee sign-up 2016-17) d.- Distribution and collection of 2016-17 Board Commitment Forms and Conflict of Interest Forms e - Discussion & vote to approve proposed HFAA bylaw changes	<b>Sally Bentley</b>	Motion (3) Second Vote

<p><b>3.07 Development Committee Report</b>  <b>a-</b> Review of contributed income to date and goals  <b>b-</b> Current fundraising activities and goals:  Grants, Direct Mail, Gala  <b>c-</b> Sponsor prospect forms  <b>d.-</b>Action items</p>	<p><b>Kelley Barnes  Carol  McPheeters  Sally Bentley</b></p>	
<p><b>4.0 New Business</b>  Per Oklahoma statute, 25 O.S. §311(9), New Business means: "any matter not known about or which could not have been reasonably foreseen prior to the time of posting."</p>	<p><b>Susan  Gabbard</b></p>	
<p><b>5.0 Public Comment</b></p>	<p><b>Susan  Gabbard</b></p>	
<p><b>6.0 Executive Session</b>  <b>a.-Title 25 Section 307 B3. Discussion regarding Meeting with Charter  Schools Development Corporation</b></p>	<p><b>Rod Baker</b></p>	
<p><b>7.0 Adjourn</b></p>	<p><b>Susan  Gabbard</b></p>	<p>Motion  Second  Vote</p>