

# Finals Week FAQ

## Finals Week Schedule- December 11 - December 13

Parents, thank you for helping support our goal to develop strong student habits as we work to build responsible and successful young men and women. We hope these FAQs below give you the answers you need to support these goals during Final Semester Exams. As you read through these, please keep in mind that these are the same level of expectations to which your child will be held both in college and in their careers. We want our students to finish strong now and in the future. If you have a Final Exam scheduling question you feel is not answered here, please contact one of our Final Exam Day coordinators: Ms. Reed, Ms. Stacy, Mr. Campbell, or Mr. Schmelzenbach. If you have a Final Exam question related to a specific class, please contact your child's teacher directly. Thank you again for partnering with us as we work to inspire every student every day.

### Frequently Asked Parent Questions:

#### Does my child need to be in uniform on Final Exam days?

**YES!** The same expectations apply on Final Exam days. Students are reminded of this daily and will not be admitted into exam rooms. Please ensure that your child is in uniform.

#### How do I know if my child is exempt from a Final Exam?

- 1) 90% or above average for the semester **and** 5 or fewer absences.
  - 2) 85-89% (<90%) average for the semester **and** 4 or fewer absences.
  - 3) No Out-of-School Suspensions
- Semester average, not Quarter grade. Your Semester average is found by averaging your two Quarter grades.  $(Q1+Q2)/2=S1$

#### If my child has too many absences, is there a Final Exam Exemption waiver?

No. Attendance Waivers are for course credit only, not for Finals Exemptions. With Final Exams no exceptions are made for grades; no exceptions are made for attendance.

#### Is my child exempt from any of their arts class finals or performances?

No. All final performances, projects, and portfolios are required for arts classes.

#### When & Where will Final Exams be held?

December 11 – December 13 in the fourth floor classrooms. Exact *Final Exam* times and classrooms will be posted Friday, December 8<sup>th</sup>.

#### Why can't exact times & classrooms be posted sooner?

Exemptions are based on Semester average & Attendance as of Friday, December 8<sup>th</sup>.

#### Can students request to move their final exam day/time/block?

No. Students need to take their exams on assigned Final Exam days and times. HFAA's Final Exams are almost two weeks before Christmas, so we ask you help support our teachers and schedule by not requesting to reschedule your child's assigned Final Exam time.

#### What if my child is late?

Test Proctors are instructed to refuse entry to late students to avoid distracting those who arrived on time. Please ensure your child arrives early for all Final Exams. **TEACHERS ARE NOT REQUIRED TO RESCHEDULE A MISSED FINAL EXAM.** As 1/5 of the semester grade, we consider these exams as important as an ACT exam.

#### Is Lunch served on Final Exam days?

Yes, but on Monday and Tuesday only. As always, students can bring their own lunch if they choose. **LUNCH WILL NOT BE SERVED ON WEDNESDAY AS STUDENTS ARE REQUIRED TO BE OFF CAMPUS BY 10:30 ON THAT DAY.**

#### How early can I drop my child off at school?

Please, no earlier than 7:15 am. If your child doesn't have an Exam until the afternoon they will be assigned a Study Hall with a teacher.

#### Does my child have to be at school in the morning/afternoon during times they do not have a Final Exam?

No. IF YOUR STUDENT IS EXEMPT FROM AN EXAM, WE WILL ASSUME THAT THEY WILL NOT BE IN ATTENDANCE. IF EXEMPT AND YOUR STUDENT HAS DECIDED TO TAKE EXAM ANYWAY, WE NEED FOR YOU TO CALL AND GIVE THIS INFORMATION TO MS. VASQUEZ IN THE MAIN OFFICE. (702-4322) Please ensure they don't arrive late for any exam.

**STUDENTS NEED TO BE OFF CAMPUS BY 3:30 ON MONDAY AND TUESDAY AND BY 10:30 ON WEDNESDAY! THERE WILL BE NO SUPERVISION AFTER THESE TIMES AS TEACHERS WILL BE GRADING EXAMS AND ENTERING GRADES TO PREPARE FOR REPORT CARDS.**

Again, thank you for working with us to support your child's success now and in the future. If you have a Final Exam scheduling question that is not answered above, please contact one of our Final Exam Day coordinators: Ms. Reed, Ms. Stacy, Mr. Campbell, or Mr. Schmelzenbach. If you have a Final Exam question related to a specific class, please contact your child's teacher directly.