



Board of Directors Meeting

OUR MISSION:

Preparing students for college in an academically challenging, arts integrated environment.

Meeting Date: Tuesday, January 28th, 2020
Time: 5:30-7:30pm
Place: 1st Floor, HFAA, Media Center

Agenda

<u>ITEM</u>	<u>PERSON RESPONSIBLE</u>	<u>ACTION REQUIRED</u>	<u>PAGE</u>
1. CALL TO ORDER			
1.01 Call to Order	S. Gabbard		
1.02 Roll Call	M. deBrugge		
2. REPORTS			
2.01 President's Remarks	S. Gabbard		
a. Superintendent Evaluation			
2.02 Superintendent's Report	B. Schmelzenbach		
2.03 Principal's Report	K. Campbell		
3. ROUTINE ITEMS			
3.01 Approval of November 2019 Board Meeting Minutes	S. Gabbard	Motion	
3.02 HFAA Event Calendar	B. Schmelzenbach	Second Vote	
4. COMMITTEE REPORTS AND PRESENTATIONS			
4.01 Harding Fine Arts Foundation Board Report	S. Bentley	Motion	
a. Report		Second Vote	
4.02 Curriculum Committee Report	D. Marble		
a. Report			
4.03 Financial Committee	C. Borelli	Motion	
b. Approval of Financials		Second	
c. Approval of Purchase Orders		Vote	
5. NEW BUSINESS			
	S. Gabbard		
Per Oklahoma statute, 25 O.S. §311(9), New Business means: "any matter not known about or which could not have been reasonably foreseen prior to the time of posting."			

Board of Directors Meeting

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6. PUBLIC COMMENTS			
At the discretion of the Board, patrons may speak on items of concern during this section of the Board meeting. A three (3) minute time limit will be allowed for each			
7. OPEN SESSION	S. Gabbard		
7.01 Board Member Comments			
8. ADJOURN	S. Gabbard	Motion Second Vote	
8.01 Motion to adjourn			

**Minutes of the Harding Fine Arts Academy
January 28, 2020 Board Meeting**

Held at Harding Fine Arts Academy 3333 N Shartel Ave, Oklahoma City, OK 73118

1. CALL TO ORDER

1.01 Call to Order

Susan Gabbard, Board President, called the meeting to order at 5:32 p.m.

1.02 Roll Call

Roll Call given by Michaela deBrugge and quorum was declared.

Board Members Present:

Sally Bentley, Cheryl Borelli, Susan Gabbard, Jean Hendrickson, Glenda Jensen, Kirsten Hurley Lindsay, John Dexter “Dex” Marble, Rosalynn Wade [5:42pm], and John Yoeckel

Board Members Absent:

None.

Others in Attendance:

Barry Schmelzenbach, Superintendent; Keith Campbell, Principal; Michaela deBrugge, Business Manager/Board Clerk; and Jennifer Fuller, Encumbrance Clerk

2. REPORTS

2.01 President’s Remarks – 5:33pm

Susan Gabbard gave her remarks and an update of the Superintendent Evaluation.

2.02 Superintendent’s Report – 5:40pm

Barry Schmelzenbach informed the Board of specific topics from the past month.

2.03 Principal’s Report – 6:01pm

Keith Campbell presented his report and briefly expounded on the topics.

3. ROUTINE ITEMS

3.01 Approval of the November 2019 Board Meeting Minutes – 6:14pm

The minutes of the last board meeting were presented. Prior to adopting the minutes, Michaela deBrugge corrected heading the Committee Reports section to read: 4.01 Harding Fine Arts Foundation Board Report.

Motion to accept minutes ,as amended.

Motion by Borelli, seconded by Bentley

Motion Resolution: Motion carries

<i>Bentley</i>	<i>Borelli</i>	<i>Gabbard</i>	<i>Jensen</i>	<i>Hendrickson</i>	<i>Lindsay</i>	<i>Marble</i>	<i>Wade</i>	<i>Yoeckel</i>
Y	Y	Y	A	Y	Y	Y	Y	A

3.02 HFAA Event Calendar – 6:16pm

Barry Schmelzenbach brought attention to the attached HFAA Event Calendar and expounded on several upcoming events.

4. COMMITTEE REPORTS AND PRESENTATIONS

4.01 Harding Fine Arts Foundation Board Report

a. Status Report – 6:19pm

Sally Bentley reported on the topics of Building Renewal and Construction Committee [BRCC] general contractor interview, fundraising, and Leadership in Arts Education updates.

4.02 Program and Curriculum Committee

a. Status Report – 6:30pm

John “Dex” Marble reported on the most recent Program and Curriculum committee meeting.

4.03 Finance/Audit Committee

a. Approval of Financials – 6:34pm

Cheryl Borelli presented the November financials as presented in the January Board Packet.

Motion to accept financials.

Motion by Yoeckel, seconded by Hendrickson

Motion Resolution: Motion carries

<i>Bentley</i>	<i>Borelli</i>	<i>Gabbard</i>	<i>Jensen</i>	<i>Hendrickson</i>	<i>Lindsay</i>	<i>Marble</i>	<i>Wade</i>	<i>Yoeckel</i>
Y	Y	Y	Y	Y	Y	Y	Y	Y

b. Approval of Purchase Orders – 6:40pm

The following purchase orders were presented for approval:

PAYROLL

PO	VENDOR NAME	DESCRIPTION	AMOUNT
70106	Academic Intervention Lead Teacher	\$630 PAYROLL ENCUMBRANCE + FEES	
70107	Academic Intervention Support Teacher	\$525 PAYROLL ENCUMBRANCE + FEES	
70108	Detention Supervisor	\$120 PAYROLL ENCUMBRANCE + FEES	

Motion to approve Purchase Orders

Motion by Lindsay, seconded by Yoeckel

Motion Resolution: Motion carries

<i>Bentley</i>	<i>Borelli</i>	<i>Gabbard</i>	<i>Jensen</i>	<i>Hendrickson</i>	<i>Lindsay</i>	<i>Marble</i>	<i>Wade</i>	<i>Yoeckel</i>
Y	Y	Y	Y	Y	Y	Y	Y	Y

5. NEW BUSINESS

No new business

6. PUBLIC COMMENTS

No Public Comments were made.

7. OPEN SESSION

Board comments were given by Sally Bentley regarding Oklahoma Contemporary and the possibilities that they have for HFAA and the community.

8. ADJOURN

Motion to adjourn January 2020 Board meeting.

Motion by Yoeckel, seconded by Borelli

Motion Resolution: Motion carries

<i>Bentley</i>	<i>Borelli</i>	<i>Gabbard</i>	<i>Jensen</i>	<i>Hendrickson</i>	<i>Lindsay</i>	<i>Marble</i>	<i>Wade</i>	<i>Yoeckel</i>
Y	Y	Y	Y	Y	Y	Y	Y	Y

There being no further business, the Board adjourned at 6:54 p.m.

Susan Gabbard
President of Board

Michaela deBrugge
Clerk of Board