



Board of Directors Meeting

OUR MISSION:

Preparing students for college in an academically challenging, arts integrated environment.

Meeting Date: Tuesday, September 24th, 2019
Time: 5:30-7:30pm
Place: 1st Floor, HFAA, Media Center

Agenda

ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
1. CALL TO ORDER		
1.01 Call to Order	S. Gabbard	
1.02 Roll Call	M. deBrugge	
2. REPORTS		
2.01 President's Remarks	S. Gabbard	
2.02 Superintendent's Report	B. Schmelzenbach	
2.03 Principal's Report	K. Campbell	
3. ROUTINE ITEMS		
3.01 Approval of the August 2019 Board Meeting Minutes	S. Gabbard	Motion
3.02 Approval of the September 2019 Special Board Meeting Minutes	S. Gabbard	Second Vote
3.03 Approval of Personnel	B. Schmelzenbach	
3.04 Presentation of Policies	B. Schmelzenbach	
a. District Wide Suicide Prevention Policy		
b. Human Trafficking Policy		
3.05 HFAA Event Calendar	B. Schmelzenbach	
4. COMMITTEE REPORTS AND PRESENTATIONS		
4.01 Board Governance Committee Report		
a. Status Report		
4.02 Facilities Committee Report		
a. Status Report	R. Baker	
4.03 Foundation Board Report		
a. Status Report		
4.04 Financial Committee		
a. Approval of Financials	C. Borelli	Motion
b. Approval of Purchase Orders		Second
c. Approval of Estimate of Needs		Vote
d. Approval of FY20 Budget		

Board of Directors Meeting

ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
5. NEW BUSINESS Per Oklahoma statute, 25 O.S. §311(9), New Business means: "any matter not known about or which could not have been reasonably foreseen prior to the time of posting."	S. Gabbard	
6. PUBLIC COMMENTS At the discretion of the Board, patrons may speak on items of concern during this section of the Board meeting. A three (3) minute time limit will be allowed for each		
7. OPEN SESSION 7.01 Board Member Comments	S. Gabbard	
8. ADJOURN 8.01 Motion to adjourn	S. Gabbard	Motion Second Vote

**Minutes of the Harding Fine Arts Academy
September 24, 2019 Board Meeting**

Held at Harding Fine Arts Academy 3333 N Shartel Ave, Oklahoma City, OK 73118

1. CALL TO ORDER

1.01 Call to Order

Susan Gabbard, Board President, called the meeting to order at 5:32 p.m.

1.02 Roll Call

Roll Call given by Michaela deBrugge and quorum was declared.

Board Members Present:

Rod Baker, Cheryl Borelli, Susan Gabbard, Glenda Jensen, Kirsten Hurley Lindsay [*arrived 5:37pm*], John Dexter “Dex” Marble, Rosalynn Wade, and John Yoeckel

Board Members Absent:

Sally Bentley and Jean Hendrickson

Others in Attendance:

Barry Schmelzenbach, Superintendent; Keith Campbell, Principal; Michaela deBrugge, Business Manager/Board Clerk; and Jennifer Fuller, Encumbrance Clerk

2. REPORTS

2.01 President’s Remarks

Susan Gabbard thanked the Board members for attending the September Special Board meeting and said she hoped that all who had not attended was able to read over the minutes.

2.02 Superintendent’s Report

Barry Schmelzenbach said he had two items to mention and that both were very encouraging. First, Schmelzenbach received a call from Dr. Shawn Hime, the Executive Director for the Oklahoma State School Board Association [OSSBA], informing him that the Board of OSSBA has voted to potentially allow charter schools. OSSBA is a statewide association of state boards that has traditionally not allowed to charter schools. Schmelzenbach, Gabbard and a number of other charter school leaders will be attending a meeting with the Board.

Schmelzenbach reminded the Board that there have been a number of attempts legislatively and the lawsuit between the Charter School Association and the State School Board to find a solution for equity funding for charter schools.

Schmelzenbach informed the Board of a legislative Interim study done on the House Side looking at the Building Equalization Fund. Study included traditional schools and charter schools. The organizations of OSSBA and Cooperative Council for Oklahoma School Administration [CCOSA] have been asked to be a part of the Building Equalization Fund Committee at the state level to come up with a solution and present December/January.

Schmelzenbach said that he and Chris Brewster, Superintendent of Santa Fe South, have also been asked to be a part of the committee and will attend the meeting on October 1st.

2.03 Principal’s Report

Keith Campbell briefly expounded on the topics given in his written report. He spoke on the Open House and Parent Teacher Conferences that were held explaining that the formatting of the conferences changed this year. Campbell commented saying that more parents attend conferences this year than previous years.

Campbell continued by explaining the opportunity our art students have with the mentorship program ARTSPACE and concluded by highlighting the mandatory drills that were held earlier in the month.

3. ROUTINE ITEMS

3.01 Approval of the August 2019 Board Meeting Minutes

The minutes of the last board meeting were presented.

Motion to accept minutes.

Motion by Baker, seconded by Borelli

Motion Resolution: Abstention – Yoeckel; Motion carries

3.02 Approval of the September 2019 Special Board Meeting Minutes

The minutes of the Special board meeting were presented.

Motion to accept minutes.

Motion by Borelli, seconded by Hurley-Lindsay

Motion Resolution: Abstention – Yoeckel; Motion carries

3.03 Approval of Hires

Barry Schmelzenbach brought attention to the attached HFAA Personnel Report and expounded on the different sections of the report.

Motion to accept Personnel as presented.

Motion by Yoeckel, seconded by Marble

Motion Resolution: Motion carries unanimously

3.05 Presentation of Policies

Barry Schmelzenbach informed the Board that the school is working on two policies – District Wide Suicide Prevention Policy and Human Trafficking Policy – and will present them at a later date for approval.

3.05 HFAA Event Calendar

Barry Schmelzenbach brought attention to the attached HFAA Event Calendar and expounded on several upcoming events.

4. COMMITTEE REPORTS AND PRESENTATIONS

4.01 Board Governance Committee Report

a. Status Report

Barry Schmelzenbach informed the Board that Jeri Holmes of Nonprofit Solutions had already submitted the paperwork that was approved at the Special Board meeting and that he had received copies.

4.02 Facilities Committee Report

a. Status Report

Rod Baker said that he and Kenyon Morgan have been working on addressing issues with the building to make recommendations for repairs. Baker said that they have been working with the Foundation committee.

Barry Schmelzenbach said that the Foundation Building committee have been assessing what the immediate need is versus the long-term need. They have determined that the two immediate needs are classroom renovations and auditorium updates.

4.03 Foundation Board Report

a. Status Report

No report given.

4.04 Finance Committee

a. Approval of Financials

Cheryl Borelli presented the August financials as presented in the September Board Packet and asked Jennifer Fuller to expound.

Motion to accept financials.

Motion by Yoeckel, seconded by Baker

Motion Resolution: Motion carries unanimously

b. Approval of Purchase Orders

The following purchase orders were presented for approval:

GENERAL FUND

PO	VENDOR NAME	DESCRIPTION	AMOUNT
107	AMY PEMBERTON	SPED TESTING	3,500.00
108	PERFORMANCE SURFACES, LLC	WALL GUARD IMPACT PADS	2,428.00
109	WOODSPRING SUITES	AP CONFERENCE HOTEL – K. MILLER	85.00
110	MILLER, KATHERINE	MILEAGE TO AP CONFERENCE IN PLANO, TX	250.00
111	PROJECT PURCHASE ORDER	BUILDING MAINTENANCE WORK	850.00
112	EMCS, INV.	HVAC SYSTEM MONITORING	1,000.00

Motion to approve General Fund Purchase Orders

Motion by Yoeckel, seconded by Jensen

Motion Resolution: Motion carries unanimously

GIFTS FUND

PO	VENDOR NAME	DESCRIPTION	AMOUNT
19	PROJECT PURCHASE ORDER	NONPROFIT ACCOUNTING	12,000.00
20	NONPROFIT SOLUTIONS, P.C.	ATTORNEY FEES	5,000.00

Motion to approve Gifts Fund Purchase Orders

Motion by Borelli, seconded by Hurley-Lindsay

Motion Resolution: Motion carries unanimously

c. Approval of Estimate of Needs

Cheryl Borelli presented the Estimate of Needs and explained the numbers. Barry Schmelzenbach explained on the purpose and functionality of the Estimate of Needs.

Motion to accept the Estimate of Needs.

Motion by Yoeckel, seconded by Baker

Motion Resolution: Motion carries unanimously

d. Approval of Fiscal Year 2020 Budget

Cheryl Borelli presented the Fiscal Year 2020 Budget.

Motion to accept the Fiscal Year 2020 Budget.

Motion by Wade, seconded by Yoeckel

Motion Resolution: Motion carries unanimously

5. NEW BUSINESS

No new business

6. PUBLIC COMMENTS

No Public Comments were made.

7. OPEN SESSION

Roselyn Wade invited the Board Members to the art auction for the Oklahoma A+ Schools that will be held on Friday, September 27, 2019 from 6:30-10:00pm at the Chesapeake Central Boathouse.

8. ADJOURN

Motion to adjourn September 2019 Board meeting.

Motion by Yoeckel, seconded by Wade

Motion Resolution: Motion carries unanimously

There being no further business, the Board adjourned at 6:43 p.m.

Susan Gabbard
President of Board

Michaela deBrugge
Clerk of Board