



Board of Directors Meeting

OUR MISSION:

Preparing students for college in an academically challenging, arts integrated environment.

Meeting Date: Tuesday, July 23rd, 2019
Time: 5:30-7:30pm
Place: 1st Floor, HFAA, Media Center

Agenda

ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
1. CALL TO ORDER		
1.01 Call to Order	S. Gabbard	
1.02 Roll Call	M. deBrugge	
2. REPORTS		
2.01 President's Remarks	S. Gabbard	
2.02 Principal's Report	K. Campbell	
3. ROUTINE ITEMS		
3.01 Approval of the June 2019 Board Meeting Minutes	S. Gabbard	Motion
3.02 Approval of Hires		Second
3.03 Reauthorization of Charter Contract		Vote
3.04 Approval of Proposed Handbook Changes		
4. COMMITTEE REPORTS AND PRESENTATIONS		
4.01 Board Development Committee Report	S. Bentley	Motion
a. Status Report		Second
		Vote
4.02 Facilities & Futures Committee Report	R. Baker	
a. Status Report		
4.03 Development & Communications Committee	S. Gabbard	
a. Status Report		
4.04 Financial Committee	C. Borelli	Motion
a. Approval of Financials		Second
b. Approval of Purchase Orders		Vote
4.05 Strategic Planning Ad Hoc Committee Report	J. Hendrickson	
a. Status Report		
4.06 Curriculum Advisory Committee Report	D. Marble	
a. Status Report		

Board of Directors Meeting

ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
<p>5. NEW BUSINESS Per Oklahoma statute, 25 O.S. §311(9), New Business means: "any matter not known about or which could not have been reasonably foreseen prior to the time of posting."</p>	S. Gabbard	
<p>6. PUBLIC COMMENTS At the discretion of the Board, patrons may speak on items of concern during this section of the Board meeting. A three (3) minute time limit will be allowed for each</p>		
<p>7. EXECUTIVE SESSION Motion to go into Executive Session for discussions, if any, regarding discussing the purchase or appraisal of real property; pursuant to 25 O.S. §307 (B)(3)</p>	S. Gabbard	Motion Second Vote
<p>8. OPEN SESSION 8.01 Discussion and/or action, if any, regarding the purchase or appraisal of real property. 8.02 Board Member Comments. Suggested Time Limit: three minutes.</p>	S. Gabbard	Motion Second Vote
<p>9. ADJOURN 9.01 Motion to adjourn</p>	S. Gabbard	Motion Second Vote

Minutes of the Harding Fine Arts Academy

July 23, 2019 Board Meeting

Held at Harding Fine Arts Academy 3333 N Shartel Ave, Oklahoma City, OK 73118

1. CALL TO ORDER

1.01 Call to Order

Susan Gabbard, Board President, called the meeting to order at 5:33 p.m.

1.02 Roll Call

Roll Call given by Michaela deBrugge and quorum was declared.

Board Members Present:

Rod Baker, Sally Bentley, Cheryl Borelli, Susan Gabbard, Jean Hendrickson, Glenda Jensen, Rosalynn Wade, and John Yoeckel

Board Members Absent:

Kirsten Hurley Lindsay, and John Dexter “Dex” Marble

Others in Attendance:

Keith Campbell, Principal; Tara Houston, Dean of Students; Michaela deBrugge, Business Manager/Board Clerk; and Jennifer Fuller, Encumbrance Clerk

2. REPORTS

2.01 President’s Remarks – 5:33pm

Susan Gabbard saved her report for later in the meeting.

2.02 Principal’s Report – 5:34pm

Keith Campbell started by thanking the Board for their hard work on the acquiring the Harding building and expressed gratitude at being able to stay in the building. He also thanked the Board for their continued support.

Campbell informed the Board that they already had two parent work days where volunteers helped clean on the 2nd and 3rd floors.

John Yoeckel asked if there had been any interest in incoming applications since the purchase, Tara Houston replied saying that there had been new applicants and that Jamy Vasquez, Registrar, had been working on getting the new applicants registered.

Campbell concluded by saying that they are focused on hiring and planning for growth with students.

3. ROUTINE ITEMS

3.01 Approval of the June 2019 Board Meeting Minutes – 5:39pm

The minutes of the last board meeting were presented

Motion to accept minutes.

Motion by Yoeckel, seconded by Hendrickson

Motion Resolution: Motion carries unanimously

3.02 Approval of Hires – 5:40pm

Keith Campbell and Tara Houston informed the Board of their candidates.

As no written list of hires was presented, no approval was given.

3.03 Reauthorization of Charter Contract

Susan Gabbard reserved this discussion for later in the meeting.

3.04 Approval of Proposed Handbook Changes – 5:42pm

Keith Campbell reminded the Board that handbook must be approved annually. Tara Houston highlighted the proposed changes that were presented in the Board Packet. During discussion, the statements below were amended:

Student clothing should never depict, display, imply, advertise or advocate illegal, violent, or lewd conduct, weapons, or the use of illegal and/or illicit substances, including alcohol & tobacco products which are never permitted on school grounds.

Out-of-uniform dress may not include tank tops or any form of sleeveless shirt, cut-offs, exposed midriffs, short shorts, hipsters, sagging pants, athletic pants, sweatpants or other inappropriate attire.

Motion to accept Proposed Handbook Changes as described in meeting.

Motion by Hendrickson, seconded by Baker

Motion Resolution: Motion carries unanimously

4. COMMITTEE REPORTS AND PRESENTATIONS

4.01 Board Development Committee Report

a. Status Report – 6:02pm

Sally informed that there are now ten voting members of the school board and that quorum is six.

4.02 Facilities & Futures Committee Report

a. Status Report –

No report given

4.03 Development & Communications Committee

a. Status Report –

No report given

4.04 Finance Committee

a. Approval of Financials – 6:03pm

Cheryl Borelli presented the June 2019 financials as presented in the July 2019 Board Packet.

Motion to accept financials.

Motion by Yoeckel, seconded by Hendrickson

Motion Resolution: Motion carries unanimously

b. Approval of Purchase Orders – 6:07pm

The following purchase orders were presented for approval:

GENERAL FUND

PO	VENDOR NAME	DESCRIPTION	AMOUNT
94	LOWES	SUPPLIES	2,000.00

95	PROJECT PURCHASE ORDER	SUMMER STUDENT LABOR	1,000.00
96	MICROSOFT CORPORATION	ONLINE EMAIL SERVICES	1253.75
97	NETWORK SOLUTIONS	ONLINE DOMAIN SERVICES	59.98
98	PROJECT PURCHASE ORDER	TEXTBOOKS	10,000.00

GIFTS FUND

PO	VENDOR NAME	DESCRIPTION	AMOUNT
14	PROJECT PURCHASE ORDER	EQUIPMENT, IMPROVEMENTS/REPAIRS AND TECHNOLOGY	20,000.00
15	BSN SPORTS	VOLLEYBALL EQUIPMENT	2,765.00

Motion to approve Purchase Orders

Motion by Hendrickson, seconded by Yoeckel

Motion Resolution: Motion carries unanimously

4.05 Strategic Planning Ad Hoc Committee Report

- a. **Status Report** –
No report given

4.06 Curriculum Advisory Committee Report

- a. **Status Report** –
No report given

5. NEW BUSINESS – 6:11

Sally Bentley informed the Board that the school had reached out to her to help procure carpeting for the new Main Office. As she is the owner of Bentley Flooring and a member of both the School Board and Foundation Board, she gave the floor to Rod Baker and removed herself from the room during discussion.

Bentley left 6:12

Rod Baker presented two bids.

Quote #18265 from Bentley Flooring was voted on to accept.

Motion to accept quote from Bentley Flooring

Motion by Baker, seconded by Wade

Bentley abstained from voting

Motion Resolution: Motion carries unanimously

Bentley returned 6:17

6. PUBLIC COMMENTS

No Public Comments were made.

7. EXECUTIVE SESSION –

Motion to go into Executive Session for discussions, if any, regarding discussing the purchase or appraisal of real property; pursuant to 25 O.S. §307 (B)(3)

Motion to move into Executive Session

Motion by Yoeckel, seconded by Borelli

Motion Resolution: Motion carries unanimously

Motion to move out of Executive Session

Motion by Yoeckel, seconded by Baker

Motion Resolution: Motion carries unanimously

8. OPEN SESSION

President will deliver a letter at closing notifying the Oklahoma City Public School administration of Harding Fine Arts Academy's intent to reauthorize with them for another 5 years at the conclusion of our current term.

Motion to move out of Executive Session

Motion by Yoeckel, seconded by Hendrickson

Motion Resolution: Motion carries unanimously

Yoeckel asked that the time limit be eliminated from the Board Comment in the agenda.

Tara Houston thanked the Board. She said that it was so exciting to be at this place where we get to take ownership of the building and get to fulfill the original vision of this school. She continued by saying that she knew this was a tremendous undertaking and that the Board had spent long hours in this endeavor and said that we [Harding Fine Arts administration, faculty, and staff] are so, so thankful.

Houston continued by telling the Board that she has been asked since January "what's the plan for Harding" and that she has been able to say with full confidence: Harding Fine Arts will continue to exist, we are just trying to figure out in what location. Now she is able to tell families that we [HFAA] are on cusp of a huge growth era for this school and we have the ability to make into reality the dreams that have been long held for Harding Fine Arts Academy.

Houston concluded by thanking the Board again for the work that they have done and will do for Harding.

Yoeckel said that we [Board] appreciate that we have had such a wonderful staff over the years. He continued saying we have had good administration and wonderful teachers with terrific outcomes of students and that is due to you [HFAA administration and teachers]. There was then applause from the Board to the administration and staff.

Susan Gabbard closed the meeting by reminding board that August is the Annual meeting.

9. ADJOURN

Motion to adjourn July 2019 Board meeting.

Motion by Yoeckel, seconded by Borelli

Motion Resolution: Motion carries unanimously

There being no further business, the Board adjourned at 6:44 p.m.

Susan Gabbard
President of Board

Michaela deBrugge
Clerk of Board