

HFAA PTO Meeting Minutes

Thursday, April 19, 2011

Present: Larry Hawkins, Tina Losawyer, Karen Beets, Sherry Rowan, Lea May, Danielle Spence, Raquel Frazier, Stan Cronquist, Kristine Cronquist, Kent Larason, Liz Mlekush, Ardis Marrs-Steele.

1. Meeting called to order by Co-President Larry Hawkins at 6:07 p.m.
 - a. This is the final PTO Meeting of the school year.
 - b. Minutes from March meeting are up on the PTO Page on the school website.
 - c. Good parent response to calls for volunteers from call lists.
2. HFAA Board President Sally Bentley was unable to attend. Principal Sherry Rowan made no remarks.
 - a. Karen Beets stated that new attendance and homework policies are appreciated. Dr. Rowan replied that they will be kept in place this coming school year 2011-2012.
3. The following upcoming events on the School Calendar were highlighted:
 - a. No School – Friday, April 22, and Monday, April 25 (snow days we did not need to use)
 - b. Teacher Appreciation Week: May 2–6 – Tina Losawyer: each day show appreciation a different way.
 - i. Monday, May 2 – Tootsie rolls, “You’re on a roll!”
 - ii. Tuesday, May 3 – Plants, “planting success”
 - iii. Wednesday, May 4 – Massage for teachers: no tipping. 12:00-3:00pm. Paid for with incoming Sonic monies. Flyer and sign up sheet to be made available for teachers. Sherry Rowan will sub for teachers while they attend. Need 2 parent volunteers.
 - iv. Thursday, May 5 – Apples for teachers (plastic, filled with treat).
 - v. Friday, May 6 – Teacher’s Luncheon, catered in.
 - vi. Throughout week: raffles for t-shirts and remaining auction donations; banner on which students can sign and write messages to their teachers.
 - c. Guitar and Piano Concert – May 3: 2 or 3 parent volunteers are needed, as well as donation of cookies and fruit punch/lemonade.
 - d. Dance Concert – May 9: 2 or 3 parent volunteers are needed, as well as donation of cookies and fruit punch/lemonade.
 - e. Band, Percussion and Strings Concert – May 10: 2 or 3 parent volunteers are needed, as well as donation of cookies and fruit punch/lemonade.
 - f. Choir Concert – May 12: 2 or 3 parent volunteers are needed, as well as donation of cookies and fruit punch/lemonade.
 - g. Award Ceremony and Talent Show – May 13 beginning at 12:45pm: Parents welcome. Underclassmen and Seniors to be recognized at award ceremony.
 - h. Sonic Night – May 13 (5:00-8:00pm): Guitar students and /or Improv club perform? Sherry to ask Barry Schmelzenbach to coordinate with Jeff Hicks and Brenda Williams.
 - i. Field Day – May 18, beginning at 12:05pm: Will need volunteers for the cook out. Hamburgers, hot dogs and buns provided by school. Mr. Massey providing sno cones, soft drinks, ice for drink and chips. Parent volunteers are needed from 11:30am to 1:30pm for set-up, cooking, serving and clean up. Also need donations of desserts, sides (pickles/chips) and condiments (ketchup, mayo, mustard, onions, lettuce, tomatoes).
 - j. Graduation – May 20. At HFAA. Junior Class is taking care of the details. Each student receives up to 12 tickets, available through HL Watson.
 - k. Also Discussed:
 - i. PTO Budget
 1. \$245.77 left for this year.
 2. \$363.04 from Sonic coming soon (Tina is on it).
 3. \$360.00 needed to pay for two Praxis College masseurs on May 4 (2 masseurs @ \$60/hr. for 3 hours)
 4. \$500.00 from Auction? – Larry and Sherry will contact HFAA Board.

HFAA PTO Meeting Minutes

Thursday, April 19, 2011

4. The following HFAA Fund raisers are on-going:
 - a. Use our Homeland number (62078) at checkout.
 - b. Use our Office Depot number (70213856) at checkout.
 - c. Eat at Sonic on the NW Expressway (close to Baptist) the 2nd Friday of each month from 5:00–8:00 p.m. Discussed filling out application to add Split-T location.
 - d. Zazzle store is up and running (zazzle.com). Suggested: a set date by which to make an order each month because shipping cost is so high.
 - e. Target Red Card – Karen Beets: store card (Red Card), Visa or debit version. Get a percentage off your purchase, and a percentage donated to our school. Sign up for the card of your choice in the store, then go to the Target website to register your card with HFAA.
 - f. Discussed creating key fobs with fund raiser numbers on them to make it easier for parents to participate while they shop.

5. New Business
 - a. Officer Elections
 - i. The following SY 2011-2012 candidates were announced, and then elected by vote of those present:
 1. President: Ms. Raquel Frazier
 2. Vice President: Mr. Kent Larason
 3. Treasurer: Ms. Karen Beets
 4. Secretary: Ms. Liz Mlekush
 5. Volunteer Coordinators: Ms. Danielle Spence and Ms. Ardis Marrs-Steele
 - ii. 2011-2012 Officer terms begin June 1, 2011, and run through May 31, 2012.

6. Open to the Floor
 - a. Lea May is 2011-2012 Auction Chair.
 - i. Student involvement is being discussed by Auction Committee
 - b. Discussed need for continued PTO presence at events, and success gathering volunteer information by having sign up sheets at student orientation events.
 - c. Discussed continuing need for Advisory Parents to help coordinate need for volunteers for events like Work Days and Teacher Luncheons.
 - d. With new lease HFAA will need to participate more with HCP in grounds maintenance. Need to pay half of cost of riding mower and get volunteers to help in all aspects of maintaining grounds.
 - e. Discussed idea of repurposing 8' x 10' concrete area on south side of cafeteria. Make it an outdoor eating area for Seniors. Easy to supervise. Use a Lowe's grant to purchase planters/furniture/materials. Write grant over summer. Proper entrance/exit a concern. Dept. of Corrections picnic tables as furniture suggested.
 - f. Discussed need to create a template/boilerplate to expedite teachers/staff/volunteers writing grants for HFAA.
 - g. Uniform order forms for 2011-2012 are out now, with new option of uniform skirt for girls, and zip jacket (no hood) to replace zip hoodie sweatshirt.

7. Meeting Adjourned at 7:13 p.m.